

Government of Pakistan  
Ministry of Aviation  
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No.5-5/2023-Admin

Islamabad, the 11<sup>th</sup> January, 2024

From: Zafar Iqbal,  
Deputy Secretary (Admin)  
Ph: 9244265

To: ✓ Director General,  
Pakistan Meteorological  
Department,  
Islamabad.

The Director General,  
Civil Aviation Authority,  
Karachi.

The Director General,  
Airports Security Force,  
Karachi.

The Chief Executive Officer,  
Pakistan International Airlines  
Corporation (Ltd),  
PIA Head Office,  
Karachi

DG Secretariat	
Chief Secy	
Asst. Secy (Adm)	
Asst. Secy (Tech)	
Asst. Secy (Fin)	
Asst. Secy (Legal)	
Asst. Secy (Public Affs)	
Asst. Secy (Training)	
Asst. Secy (Safety)	
Asst. Secy (Security)	
Asst. Secy (Stores)	
Asst. Secy (Transport)	
Asst. Secy (Misc)	
Asst. Secy (Retd)	
Asst. Secy (Other)	

633  
12/1/24

Subject: **IMPLEMENTATION OF PROCUREMENT PROCESSES THROUGH E-PAK ACQUISITION AND DISPOSAL SYSTEM (E-PADS)**

Dear Sir,

I am directed to refer to the subject cited above and to communicate the Secretary Aviation's directions for all attached organizations under the purview of the Ministry of Aviation to conduct all procurement activities of Petty Cash, RFQ, Open Competitive Bidding through EPADS as per guidelines of Public Procurement Regulatory Authority (PPRA).

2. It is imperative that the instructions pertaining to the utilization of the EPADS system are meticulously implemented within your respective departments/organizations both in word and in spirit and an expeditious confirmation of the system's successful implementation should be furnished to this Ministry at the earliest.

3. Kindly acknowledge receipt of the directions immediately.

Yours faithfully,

(Zafar Iqbal)

Deputy Secretary (Admin)

Copy to all Deputy Secretaries, Ministry of Aviation, Islamabad, with request for oversight regarding implementation of the aforesaid instructions in their concerned Departments/Organizations, please.

DCAC (Budget)

DCAC (CIA)

Pl. Circulate to all  
divisions/units

ADOM (K)