

GOVERNMENT OF PAKISTAN
Pakistan Meteorological Department
Meteorological Complex, Headquarter (Camp) Office
University Road Karachi



(INVITATION TO BID)

F. No. IP-2(3)/2025-26/1

SECTION-I SUPPLY ON F.O.R.(Pak Rs.) KARACHI BASIS


1) OFFICE STATIONERY

SECTION-II SUPPLY ON F.O.B./ C.I.P BASIS

(MACHINERY & EQUIPMENT FOR LABORATORY/ OBSERVATORIES)

- 1) ELECTRICAL ANEMOMETERS
- 2) COMBINED SENSORS (Temperature, Humidity & Pressure)
- 3) DIGITAL SOIL THERMOMETERS
- 4) MET THERMOMETERS (MINIMUM)

PAKISTAN METEOROLOGICAL DEPARTMENT
I & P Section, Meteorological H.Q's Camp Office
Meteorological Complex, University Road, Karachi
Phone No. 021-99261425
Fax No. 021-99261405


AMEER HYDER
Chief Meteorologist
Pakistan Meteorological Department
Karachi

TENDER NOTICE NO. 1 (2025-26)

Pakistan Meteorological Department, Karachi invites sealed quotations from reputable firms registered with the Sales Tax & Income Tax Departments for supply of following items:

S. Nos.	Description of items	Quantity	Dates & time
Items to be purchased on F.O.R. (Pak Rs.) Karachi Basis			
01.	Office Stationery	Different	08-01-2026 Closing at 1100PST & Opening at 1130 PST
Items to be purchased on F.O.B. / C.I.P. Basis (Machinery & Equipment For Laboratory/ Observatories)			
01.	Electrical Anemometers	02Nos.	22-01-2026 Closing at 1100PST & Opening at 1130 PST
02.	Combined Sensors (Temperature, Humidity & Pressure)	05 Nos.	
03.	Digital Soil Thermometers	05Sets	
04.	Meteorological Thermometers (Minimum)	100Nos.	

Instruction to Bidders:

1. Earnest Money (refundable) 2% of the offer in shape of Bank Draft / Pay Order in favour of Director General Meteorological Services, Karachi should be submitted with the bid.
2. The bid received within stipulated date and time, will be opened by the committee on the same day (as mentioned above) in the presence of bidders or their authorize representatives.
3. All the firms are directed to quote their bids online through EPADS (PPRA) as well as original bids must be submitted in hard form to Pakistan Meteorological Department, I & P Section, Met. H.Q's Camp Office, Met. Complex, University Road, Karachi.
4. Single-Stage two envelope procedures will be adopted.
5. This office reserves the right to accept or reject any offer or complete TENDER according to PPRA Rules, 2004.
6. Detailed specifications (Free of Cost) can be downloaded from websites: www.ppra.org. or www.pmd.gov.pk. or www.eprocure.gov.pk (EPADS)

(Signature)
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SPECIFICATION OF ITEMS

FOR SUPPLY ON F.O.R(Pak Rs.) KARACHI BASIS

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No. IP-2(3)/Stationery /626/2025-26

Due open on 08-01-2026 at 1130 PST

Item No.1: SPECIFICATION OF STATIONERY ITEMS.


S. No.	Description of Store	Quantity
1.	Red Pen (Signature)	200Nos.
2.	Blue Pen(Signature)	1000Nos.
3.	Black Pen(Signature)	100Nos.
4.	Black Pen Dollar Gel	250Nos.
5.	Red Pen Dollar Gel	50Nos.
6.	Blue Pen Dollar Gel	250Nos.
7.	Stapler Pin Remover	50Nos.
8.	Rubber/Eraser Pelikan AL-30	200Nos.
9.	Pencil Black (Gold Fish)	200Nos.
10.	Sharpener (Dux)	100 Nos.
11.	Paper pin 2.5cmx 0.5mm, (Packet of 500 Nos.)	25Packets.
12.	Paper clip 33mm (Packet of 100 Nos.),	25Packets
13.	Highlighter Pen Yellow , Pelikan (Text marker 490)	100 Nos.
14.	Cotton File Tag (Bunch of 100 pieces)	50 Nos.
15.	Permanent Marker Blue (Dollar)	50 Nos.
16.	Stamp Pad Crystal Classic (Large)	25 Nos.
17.	Paper Tap 2"	50Nos.
18.	Squash Tap 2"	100Nos.
19.	Gum Stick (UHU)	100Nos.
20.	Ruled Register (200pages) Noble size : 8½"X13½" (As per sample)	50Nos.
21.	Ruled Register (400pages)Noble size : 8½"X13½"(As per sample)	50Nos.
22.	Dairy/Issue Register 65grams (8½"X12½") register of 200 sheets printed (As per sample)	20Nos.
23.	Dak/Peon book65grams (8½"X12½") register of 100 sheets printed (As per sample)	20Nos.
24.	Stamp Ink (Dollar) Blue	20Nos.
25.	Simple Calculator (Casio DJ-120D Plus) or equivalent	20Nos.
26.	Paper Weight	36Nos.
27.	Scissors (Medium Size)	30Nos.
28.	Elfy Liquid (Large)	36Nos.
29.	Pin Cousin	36Nos.

Note: Samples must be provided for technical evaluation.

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INSTRURCTIONS TO BIDDERS / TERMS AND CONDITIONS
(ON FOR (PAK RS.) KARACHI BASIS)


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Karachi

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**GOVERNMENT OF PAKISTAN
PAKISTAN METEOROLOGICAL DEPARTMENT
H.Q. Camp Office, University Road, Karachi-75270**

1. Any addition, deletion or modification of any clause of the procurement terms & conditions of PMD by vendor will not be acceptable and may lead to rejection of the bid.
2. Only registered suppliers, who are on Active Taxpayer List (ATL) of FBR are eligible to participate in tender. Please attach GST, NTN and ATL Certificates with Technical Offer.
3. The supplier is well established firm / company in the business of relevant field with sound financial status.
4. The contract will be executed and handed over in satisfactory conditions up to the entire satisfaction of PMD.
5. The bidder is required to furnish in form of pay order equivalent to 2% of the total bid price as Earnest Money in favour of "Director General Meteorological Services, Karachi. Any bid not accompanied by Earnest Money shall be rejected without any right of appeal.
6. Part / Advance payment is not allowed.
7. After opening of bids PMD, Karachi will examine the bid completeness as per tender documents.
8. Purchase order(s) will be awarded to the lowest and technically recommended bidder (s) on the basis of item wise/ subtotal wise/ grand total wise according to the nature of item.
9. PMD, Karachi will follow the PPRA rule of **Single stage two envelope procedure**:
 - i) The bid shall comprise **two separate envelopes**: Each envelope shall contain separately the financial proposal and technical proposal.
 - ii) The envelop shall be marked as "**FINANCIAL PROPOSAL**" and "**TECHNICAL PROPOSAL**" in bold and legible letters to avoid confusion.
 - iii) Initially, only the envelop marked "**TECHNICAL PROPOSAL**" shall be opened.
 - iv) The envelop marked as "**FINANCIAL PROPOSAL**" shall be retained in the custody of PMD, Karachi without being opened.
 - v) The **Technical Proposal** shall contain the following:
 - (a) Detailed Specification on company's letter head with sign and stamp.
 - (b) Copiers of CNIC, GST/ NTN/ ATL certificates, and an affidavit that Company is not black listed.
 - (c) Original pay order of 2% earnest money..
 - (d) Terms and conditions of Tender signed and stamped by the company.
 - (e) Brochure/ Literature of Items (if necessary)
 - (f) Samples of the quoted items.
 - vi) The **Financial Proposal** shall contain the following:

Price Proposal / Quotation on original letter head including all taxes.
10. Bidders cannot challenge the finding of the evaluation or ask for reason of disqualification.
11. All the firms are directed to quote their bids online through EPADS (PPRA) as well as original bids must be submitted in hard form to Pakistan Meteorological Department, I & P Section, Met. H.Q's Camp Office, Met. Complex, University Road, Karachi up to **January 8, 2026** on or before 1100PST and will be opened on the same date at 1130PST in the presence of available bidders.
12. The envelope should be marked as under:
PAKISTAN METEOROLOGICAL DEPARTMENT
Indent and Purchase Section
Meteorological Complex, University Road, Karachi
Tel : 021-99261425, 021-99261410 Ext. : 211
13. The envelope shall also bear the word "**CONFIDENTIAL**" and following identification quotation of "Tender Notice No. **IP-2(3)/2025-26/1**".
14. If the delivered goods / services are not according to the required quality standards/specification, the same shall be liable to be rejected after inspection. The vendor would be required to supply as per requirements mentioned in Quotation, otherwise the purchase /work order will be cancelled with confiscation of earnest money.
15. Income Tax and any other tax will be deducted at source according to Government prevailing rules.

16. Payment will be made on submission of Invoice in the name of " Pakistan Meteorological Department , Karachi " with GST invoice and copy of delivery challan (s) after the complete order has been supplied, inspected and accepted which includes delivery / installation and PMD acceptance / inspection thereof.
17. All the prices should be quoted on **F.O.R. (Pak Rupees)**.
18. All prices should be valid for **90days**, withdrawal or any modification of the original offer within the validity period shall entitle PMD to forfeit the earnest money in favour of the PMD and /or put a ban on such vendor participation in PMD tenders/ works.
19. It is the sole responsibility of the agent/ supplier/ manufacturer to comply with the applicable laws, be national or international.
20. In case of any dispute, decision of the Chairman Purchase Committee will be final and binding upon the parties.
21. The PMD reserves the right to modify the quantities of goods / services at any time before the award of purchase / work order.

22. Criteria for Technical Evaluation:


- i. The firm / supplier must be registered with GST/ Income Tax Department.
- ii. The firm / supplier must be included in Active Taxpayer List.
- iii. The firm / supplier must not be black listed by procuring agency / Govt. Office.
- iv. During the technical evaluation no amendments in the technical proposal shall be permitted.
- v. Technical Evaluation will be done on the basis of detailed specification / sample provided, any offer/ sample not meeting the standard shall be rejected
- vi. 2% Earnest money must be deposited in the form of Pay order/ Bank Draft.
- vii. After the evaluation and approval of the technical proposal PMD, shall at a time within the bid validity period, publically open the financial proposals of the technically accepted bids only. The financial proposals of bids found technically non-responsive shall be returned unopened to the respective bidders.

23. General or Special Conditions of contract clause:

- i) Purchase / work order (s) will be awarded on item wise basis as mentioned in form of quotation.
- ii) In case of placement of contract supplier is required to pay STAMP DUTY to Government of Sindh or require to submitted STAMP PAPER @0.35% of the contract value to this office under Article 15(a) of the Schedule to the Stamp Act, 1899.
- iii) Successful Tenderers / Firm is required to submit pay order of 3% of the total contract value including all taxes , to meet the requirement of 5% security deposit within week time failing which the Earnest Money will be forfeited and risk purchase effected at the cost of such defaulting firm.

24. Delivery time or completion schedule/ penalty clause:

- i) Delivery of Stores: Store is required on F.O.R. , Karachi basis at Central Meteorological Store, Karachi within one month for local items / three months for imported items from the date of contract on free delivery to consignee basis, including all taxes and other charges livable, if any.
- ii) If the vendor fails to deliver the goods / services to Central Meteorological Store, Karachi in time then the penalty will be charged as under:
 - a) 1% per day of the invoice price for 5 working days.
 - b) 2% per day of the invoice price for further 5 working days.
 - c) If the vendor fails to deliver the goods / service during the extended period then the purchase / work order may be cancelled, earnest money and payment may be forfeited

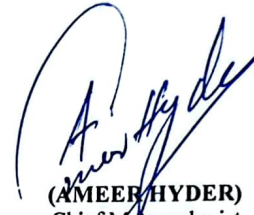

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25. The bidder should furnish a certificate as worded below in token of acceptance of all the terms and conditions of the tender. Otherwise the tender will not be considered under any circumstances.
26. I/ We the undersigned certify that the terms and conditions are contained in the documents vise Terms and conditions for Tender Notice of PMD, Karachi are accepted and that in the even t of selection of my /our rate the agreement in the prescribed form will be entered into.

- Company / Vendor Name :
- Postal Address:
- Telephone / Mobile No.
- Email:

Signature : _____
(Participating firm)

Stamp: _____



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Chief Meteorologist
for Director General

Pakistan Meteorological Department

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SPECIFICATION OF ITEMS

FOR SUPPLY ON F.O.B / C.I.P BASIS
(Machinery & Equipment For Laboratory/ Observatories)

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No.IP-1(3)/Anemo./627/2025-26

Due open on 22-01-2026 at 1130 PST

Item No.1 SPECIFICATION OF ELECTRICAL ANEMOMETER (F.O.B/ CIP Basis)

S. No.	Quantity	Quantity
1	<u>ELECTRICAL ANEMOMETER</u> <i>(MUNRO Or Equivalent.)</i> <ol style="list-style-type: none"> 1M 124 cup type anemometer and 1M 145 wind direction. Wind data acquisition system , Digital Graphic Recorder; with the following specification: <ol style="list-style-type: none"> Visualization of instantaneous values. 2min /commit/max gust calculation, display and saving. Alarm value setting. Data export to USB or drive. 200 meters connection wire alongwith all connectors for physical connectivity between sensor and display system. The data acquisition system should be opera table over 220v power source; with backup of up to 8hours in case of power failure. 	02Nos.


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No.IP-1(3)/Sensors/628/2025-26

Due open on 22-01-2026 at 1130 PST

Item No. 2 SPECIFICATION OF COMBINED SENSORS(TEMPERATURE , HUMIDITY AND PRESSURE SENSORS (F.O.B / CIP Basis).

S. No.	Description of Stores	Quantity
01	<p><u>COMBINED TEMPERATURE ,HUMIDITY AND PRESSURE SENSOR.</u></p> <p>The temperature Sensor /probe installed in Stevenson screen and display/ transmitter module along with pressure sensor installed in observation room remotely (up to 500m distance).</p> <p>The display / transmitter module should have</p> <ul style="list-style-type: none"> • External memory USB/SD card port for automatic transfer of data with saving capabilities of module for at least 4 years so that data extraction is possible without need of any software, laptop and other peripherals • Operate able 12V DC power supply and has provision of external power jack/port for connecting the DC input • Capability of fiber optic and LAN connectivity with remotely installed probe/sensor. <p><u>Temperature:</u></p> <ul style="list-style-type: none"> • Sensor type PT-100 or PT 1000 or equivalent • Measurement range: -40 to +60 °C • Resolution: maximum 0.1 °C • Accuracy:±0.1°C. <p><u>Humidity:</u></p> <ul style="list-style-type: none"> • Relative humidity must be measured using a heated capacitive or comparable sensor to avoid the measurement errors caused by dew formation. The sensor must be protected from pollution by an appropriate, exchangeable filter • Range: 0 – 100% • Resolution> maximum 1% RH • Accuracy: ± 1% RH • Operating Temp. range: -40 to +60 °C <p><u>Pressure:</u></p> <ul style="list-style-type: none"> • Range: 600-1100hPa or better • Calculate both station and mean sea level pressure • Operating temperature range -40- +60°C • Resolution: 0.1hPa or better • Response time: 10 seconds or better • Accuracy: 0.3hPa (-40- +60°C) or better • Dust filter <p><u>Power Supply Unit:</u></p> <p>A suitable solar system including solar plate, charge controller and batteries etc.</p>	05 Nos.

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No.IP-1(3)/Digital Soil Thermometers/629/2025-26

Due open on 22-01-2026 at 1130 PST

Item No. 3 SPECIFICATION OF DIGITAL SOIL THERMOMETERS (FOB/ CIP Basis).

S. No.	Description of Stores	Quantity
01	<u>Digital Soil Thermometers</u> Stainless steel probe (covering 5, 10, 20, 30 , 50cm) a digital LCD display, a specific temperature range (e.g., -50°C to 250°C), and a particular level of accuracy. Casella London or equivalent.	05 Sets.

No. IP-1(3)/ Met. Thermo /630/2025-26

Due open on 22-01-2026 at 1130 PST


Item No.4 : SPECIFICATION OF MET THERMOMETERS (MINIMUM) (F.O.B. / CIP Basis).

S. No.	Description of Stores	Quantity
01.	<u>METEOROLOGICAL THERMOMETERS (MINIMUM).:</u> SOLID STEM MINIMUM SCREEN THERMOMETERS With Wooden Back And Sprit Filled RANGE: -35°C TO 40°C X 0.5°C DIMENSION: 350mm X 85mm X 28mm Accuracy : ± 0.2 Weight: 325grams " U.K MADE OR EQUIVALENT	100Nos.

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INSTRURCTIONS TO BIDDERS / TERMS AND CONDITIONS
(ON FOB/CIP BASIS)
(Machinery & Equipment For Laboratory/ Observatories)

**IMPORTANT NOTE: ISSUANCE OF CONTRACT/ PURACHSE ORDER IS
SUBJECT TO THE RELEASE OF FOREIGN EXCHANGE BY THE
FINANCE DIVISION GOVT. OF PAKISTAN**


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**GOVERNMENT OF PAKISTAN
PAKISTAN METEOROLOGICAL DEPARTMENT
H.Q. Camp Office, University Road, Karachi-75270**

TERMS & CONDITIONS (F.O.B/CIP)

- 1) **Delivery of Store** : Stores is required on F.O.B./ CIP basis.
- 2) **Terms & Conditions:** Tenderers are invited to submit their tenders for the supply of goods as per schedule given. Tenderers should submit tender strictly in accordance with the terms and conditions.
- 3) **Bidding Procedure:** **Single-stage two envelopes i.e. Technical and Financial.**
The bid submitted by the bidder shall comprise of two envelopes submitted Simultaneously, one containing only the **Technical Proposal** and the other one **Financial Proposal**.
 - **Technical Proposal:** Must contain **Original Proforma Invoice** from their Principal showing complete specification of the quoted item, copy of CNIC of the Proprietor or Managing Director, copies of NTN and GST certificates, Original Pay order of the 2% earnest money in favour of Director General, Meteorological Services, Karachi and all other desired documents.
 - **Financial Proposal:** Must contain Price proposal/**ORIGINAL PROFORMA INVOICE** on Principal's letterhead and other below mentioned desired documents.
- 4) **SPECIAL INSTRUCTIONS:**
 - i) **Validity:** Offer should be valid for 90 days from the date of opening of tender.
 - ii) **Earnest Money:** Tenderers should furnish Earnest Money @ 2% of quoted price in the shape of Pay Order/Bank Draft only from scheduled Bank in favour of Director General, Meteorological Services, failing which offer will not be entertained. Insufficient Earnest Money will not be acceptable. Earnest Money of the successful bidder will be converted into Security Deposit and the successful bidder will further be required to deposit 3% of the balance of the total value of the Contract placed with him/them as Security Deposit within 5 working days of the date of issue of Contract. In case of non-deposit of balance Security Deposit it will be concluded that the successful bidder has failed to honor the contract and will be liable to further proceeding as a defaulter.
 - iii) **Successful bidders are required to pay an amount equivalent to 0.35% of the total contract value** including all taxes to the treasury office of Government of Sindh under Article 15 (a) of Stamp Act, 1899 or required to submit STAMP PAPER of the same value to this office for the issuance of contract.
 - iv) Tenderers should indicate their Income Tax Number/ G.S.T. No. and National Tax Number. (Copies must be enclosed).
 - v) Tenderer should mentioned the Manufacturer's Name, Brand and Country of Origin in their offer.
 - vi) Change of Suppliers/Maker's Name, Country of Origin or any of the conditions the quotation will not be allowed and accepted subsequent to the opening of the tender or even after placement of contract unless asked for by the purchaser.
 - vii) Tenderer must confirm in their offer that the packing offered is strong enough to withstand transportation by sea, Air, Rail and Road and also the usual transportation handling if required for such store.
 - viii) FOB by Sea quotation should be given on FOB Port of Dispatch basis taking into account that port of dispatch quoted in the tender is appropriate for Sea Cargo only to be lifted by PNSC Vessels.
 - ix) Payment of the freight charges is made at actual in non-convertible Pak. Currency to Pakistan National Shipping Corporation by the Dist. Controller of Stores (Shipping), Pakistan Railways, Karachi Cantt.

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- x) Shipment of Government consignment are restricted to Pakistan National Shipping Corporation or their chartered Vessels. Supplier must give one month prior intimation to the Agent of the Pakistan National Shipping Corporation.
- xi) Tenderers are required to confirm tender enquiry specification in all respects and furnish photocopy of N.T. Certificate and Sales Tax Registration Certificate alongwith offer.
- xii) The quantity may be increased or decreased at the Buyer's option.
- xiii) Tenderers should note that if the stores inspected and released by the Inspection Authority Officer, are rejected by either the consignee or the actual consumer /user and on re-inspection of same by the Inspection Authority, it is concluded that the rejection is justified, the terms and conditions of contract applicable. The decision of the Inspection Authority regarding such rejection will be final.
- xiv) Tenderers are required to submit genuine offers after fulfilling the requirements of the Tender Enquiry. In case of fake offer or where the offer contains willful mis-representation, the same will be considered gross mis-conduct and fraud, which will lead not only ignoring of the offer but may also lead to black listing /forfeiture of Earnest Money.
- xv) The Department reserves the right to accept or reject part or whole of any or all tenders and also reserves the right to waive any of the clause in the public interest as per PPRA Rule.

5) **THE FOLLOWING DOCUMENTS SHOULD BE ENCLOSED WITH THE TENDER.**

- i) Photo copies of their valid Registration Certificate of this Department if the firm is registered, **National Identity Card** of the Proprietor or Managing Director and National Income Tax Registration Certificate Number.
- ii) Tenderers should furnish a certificate in original from their Principals in F.O.B. cases that the prices quoted are nominal in the with their normal export prices for such stores and that the quoted prices compare favorably with international Import and Market prices from such stores.
- iii) Tenderers should necessarily furnish original **PROFORMA INVOICE** from their principal.
- iv) **VALIDITY OF OFFER:**
Offer should be valid for acceptance for 90 days from the date of opening of the tender. In sufficient validity may lead to tender being ignored except in case were validity is otherwise specified.
- v) Tenderers shall quote their minimum guaranteed delivery/shipment period without any ambiguity. Offer on the basis of vague, undersigned or unconfirmed delivery period will lead to tender being ignored.
- vi) Any tender not in accordance with the tender enquiry requirements/specifications and incomplete in any respect will lead to tender being ignored.

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