

GOVERNMENT OF PAKISTAN
PAKISTAN METEOROLOGICAL DEPARTMENT
(HQs. OFFICE) SECTOR H-8/2 P.O. BOX 1214

No.GA-11(2)/2020/7332

Islamabad, the 29th September, 2025

MEMORANDUM

Subject: - APPROVAL FOR PURCHASE OF NEWSPAPERS FOR ENTITLED OFFICERS OF PMD DURING FINANCIAL YEAR 2025-26

Please provide requirement of newspapers for entitled officers of PMD during financial year 2025-26, keeping in view, funds position in relevant head of accounts. Following may also be noted for compliance:

- i). Old newspaper may be disposed-off, through local sale and the amount may be deposited in treasury. A receipt may also be sent to this office for record.
- ii). Newspaper may return on next day to Library / concerned dealing official for proper custody.
- iii). Internet and Cable TV facilities have been provided to many directorates / entitled officers, therefore, to save funds for books demand for newspaper may kept minimum.
- iv). No newspaper is allowed on holidays except for operational offices.

2. Please send requirement for purchase of newspapers up to 06th October, 2025, for approval of the Competent Authority.


(AHTISHAM ZAFAR)
Administrative Officer
Meteorological Services

Distribution:

1. Chief Met. R&D / NDMC, PMD Islamabad.
2. Chief Met. FFD Lahore / HQ's Camp Office, Met. Complex Karachi.
3. Director RMC, Lahore / Karachi / Quetta / GB / Peshawar.
4. Director, NWFC/ NAMC/ Seismic/ NDMC/ IT/ Media Cell/ Nullah Lai, PMD Islamabad.
5. Director, Maintenance / F&C / IMG / CDPC / Seismic, Karachi.
6. SPS to D.G. Met. Services, Islamabad.
7. CAO, Met. Camp Office, Karachi.
8. Senior Programmer, IT, Islamabad.
9. DCAO (E) / DCAO (B), PMD Islamabad.
10. Dy. Director, Coordination, PMD Islamabad.
11. Dy. Director, Planning, PMD Islamabad.
12. DDO, PMD Islamabad.
13. Security Officer, PMD Islamabad.
- ✓ 14. Web-Master, PMD HQs. Office, Islamabad to upload the circular on the Official Website under the tab circulars.