


**GOVERNMENT OF PAKISTAN
MINISTRY OF DEFENCE (DEFENCE DIVISION)
PAKISTAN METEOROLOGICAL DEPARTMENT
MET. HEADQUARTERS ISLAMABAD**

No. CP-5(1)/2025/ 7247

Islamabad, the 17th of March, 2025.

CIRCULAR

Attention is invited to the instructions contained in para 2.43. A Guide to performance Evaluation "*the report should be initiated by the next higher officer and countersigned by an officer higher than the Reporting Officer, both being concerned with the work of the officers reported upon*". Therefore, all the officers are directed to mention their chain of command. In case any officer mentioning irrelevant Reporting Officer, may lead to disciplinary action against both the officers reported upon and Reporting Officer.


(GHULAM QADIR)
Administrative Officer (E)
for Director General
Meteorological Services

Distribution:

- ✓ 1) Chief Meteorologist Met. Complex, Camp office, Karachi.
- 2) Chief Meteorologist, R&D Division / NDMC Islamabad.
- 3) Chief Meteorologist, FFD, Lahore.
- 4) Director, NWFC / NAMC/ NDMC/ NSMC/ Lai / IT, Islamabad.
- 5) Director, RMC Lahore / Peshawar / Karachi / Quetta / Gilgit.
- 6) Directors IMG / Maintenance / F & C / CDPC, Karachi.
- 7) Dy. Director, Coordination Section/ Planning Section, Met. HQs Office, Islamabad.
- 8) DCAO (GA) / Budget, Met. HQs Islamabad.
- 9) SPS to Director General, Met. Services, Islamabad.
- 10) Web Master (with the request to upload the same on official website of PMD).
- 11) Notice Board.