

GOVERNMENT OF PAKISTAN
MINISTRY OF DEFENCE (DEFENCE DIVISION)
PAKISTAN METEOROLOGICAL DEPARTMENT
MET. HEADQUARTERS, ISLAMABAD

CP-5(1)/2025/ 855

Dated: 21st January, 2026

CIRCULAR

SUBJECT: **ANNUAL CONFIDENTIAL REPORTS FOR THE YEAR 2025**

It is hereby informed that the Annual Confidential Reports (ACRs) for the year (2025) in respect of all officers and officials working under the Pakistan Meteorological Department are required to be furnished.

2. All concerned controlling/reporting officers are requested to ensure that the duly completed ACRs (in all respects) of the officers/ officials working under their supervision are to be forwarded to the Establishment Section, Meteorological Headquarters, Islamabad till **Friday 23rd January, 2026** before closing hours positively
3. Any delay in submission of the ACRs may cause administrative inconvenience; therefore, strict compliance with the above instructions is requested.
4. This issues with the approval of the competent authority.



(SHAHBAZ YOUSAF)
Administrative Officer (E)
Meteorological Services

Distribution:

- 1) Chief Meteorologist R&D Division, Islamabad.
- 2) Chief Meteorologist Met. Complex Karachi.
- 3) Chief Meteorologist NDMC / Meteo-Pak, Islamabad.
- 4) Chief Meteorologist, Flood Forecasting Division, Lahore.
- 5) Directors RMC, Lahore / Peshawar / Karachi / Quetta / Gilgit.
- 6) Director IMG / CDPC, Karachi.
- 7) Directors, NWFC / NAMC / NDMC / NSMC / IT & Media, Islamabad.
- 8) SPS to Director General Met. Services, Islamabad.
- 9) Dy. Director Planning / Coordination, Islamabad.
- 10) DCAO (GA) / Budget, Met. HQs Islamabad.
- ✓ 11) Web Master (with the request to upload the same on official website of PMD).